



INTERNAL AUDIT SECTION – October 2008

Highlights:

- The section remains on track with all planned and follow up audit work despite incorporating a number of unplanned audits.
- Internal Audit has been asked to undertake five unplanned audits as part of the contingency allowance within the Internal Audit Plan. One has been completed, three are in progress and one is due commence on the 27th October 2008.
- Internal Audit is currently involved in a significant investigation at VVHDC, the details of which cannot be reported at presented. To date, 20.5 days has been utilised from the contingency allowance, and it is expected that a further 6 days will be required before completion.

Performance:

As at 16th October 2008

	Target 08/09	YTD 08/09	Q1 08/09	Q2 08/09	Q3 08/09 (First 3 weeks)
Chargeable	71.5%	65%	66.5%	67%	52%
Non- Chargeable	10%	14%	14.5%	14.5%	8%
Lost	18.5%	21%	19%	18.5%	41%

- The performance figures for Q3 show a significant variance, as they only represent 3 weeks of the quarter in which we have had two members of staff on annual leave and two members of staff on sickness absence. As we progress through quarter 3, the balance between chargeable and lost should return to the indicative trend.
- The reduction in the level of non-chargeable work represents our focus on achieving our year-end targets.

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